



EDUCATION CORE COMMITTEE: AUDITOR TRAINING AND RECRUITMENT SUBCOMMITTEE

Mission

The ISPO Auditor Training and Recruitment Subcommittee (ATR) is responsible for the recruitment and training of ISPO Auditors, i.e. persons that evaluate a prosthetic and orthotic training programme or pathway during the accreditation process to assess compliance with the ISPO Education Standards.

Principles

All Subcommittee members should be members in good standing of the Society and should represent the diverse origins, professional interests, backgrounds, and geographic representation of the membership of ISPO. Exceptions to be above points may be made under specific circumstances; for example, when a person representing another organization has been specifically invited to serve on a Committee due to his/her particular expertise.

Preference should be given to individuals actively engaged with ISPO Member Societies and with a strong education background, who have the following background, skills and experience as well as:

- Minimum of 5 years clinical experience post qualification prosthetic/orthotic occupations and/or experience in policy related to education.
- Involved in entry-level education with recent knowledge of modern educational theories.
- Experience in competence assessment of students or graduates of prosthetic orthotic education programmes.
- Agree to the non-disclosure agreement and other measures of confidentiality and ethical conduct.

In addition, to ensure that all prosthetic and orthotic professional categories are represented, the Auditor Training and Recruitment Sub-Committee consists of a group of people representing at least the following Prosthetic/Orthotic Occupations:

- Prosthetist/Orthotist,
- Associate Prosthetist/Orthotist and
- Prosthetic/Orthotic Technician.

ISPO Subcommittee members shall always:

- Act in the best interest of the Society and align its activities with the overall mission and vision of the ISPO.
- Represent the interests of the Society's membership towards the Executive Board, International Committee, other ISPO committees, as well as members and outside parties.
- Work closely with and support the Executive Board and other ISPO Committees and leaders and ISPO Secretariat staff.

Commitment

ISPO Auditor Training and Recruitment Subcommittee members are expected to:

- Have their involvement in the ISPO Auditor Training and Recruitment Subcommittee as a high priority.
- Contribute to discussions of issues, challenges, and business and display a proactive approach in scheduled meetings, conference calls, etc.
- Carry out any and all assigned functions in a timely manner and in accordance with the bylaws, policies and procedures.
- Represent ISPO and ISPO Auditor Training and Recruitment Subcommittee in a positive and supportive manner at all times and in all places.
- Avoid conflicts of interest between the position as a committee member and their personal or professional life. When necessary, a committee member shall declare a conflict of interest and abstain from both the discussion and the vote on any matter in which a personal or professional interest exists.
- Take initiative in matters crucial to ISPO and its future development.

- Work closely with the ISPO professional staff and outside consultants as required.
- Agree to the non-disclosure agreement and other measures of confidentiality and ethical conduct.

Responsibilities & Objectives

The Auditor Training and Recruitment Subcommittee is responsible for:

- Development of a standardized auditor training package.
- Development of a transparent recruitment process for auditors.
- Identification, recruitment and training of auditors.
- Working with the Accreditation Sub-Committee to identify appropriate Auditors and ensure that Auditors have the knowledge and skills to effectively audit programmes/pathways, including but not limited to ISPO policies, the Education Standards and required reporting methodologies.
- Communicating and reporting regularly to the Education Core Committee Chair.

The ISPO Auditor Training and Recruitment Subcommittee submits to the Education Core Committee each year a one-year forward plan projection for the activities it oversees.