



SCIENTIFIC COMMITTEE (SC) TERM OF REFERENCE

Mission

The mission of the ISPO Scientific Committee (ISPO-SC) is to oversee all matters relating to science (research, development & knowledge translation). In particular, the ISPO-SC aims to:

- Strengthening ISPO's contribution to creation and dissemination of science in P&O
- Oversee the scientific activities of the Society as directed by the ISPO Executive Board
- Make recommendations to the ISPO Executive Board about the scientific policy of ISPO.

Principles

All Committee members should be members in good standing of the Society and should represent the diverse origins, professional interests, backgrounds, and geographic representation of the membership of ISPO. Exceptions to be above points may be made under specific circumstances; for example, when a person representing another organization has been specifically invited to serve on a Committee due to his/her particular expertise.

Preference should be given to individuals actively engaged with ISPO Member Societies and with a strong scientific background (i.e., scientists) who have relevant and complementary skills and experience, including:

- Physiotherapists
- Occupational therapists
- Psychologists
- Medical doctors
- Prosthetist orthotists
- Science, technology and engineering

ISPO Committee members shall always:

- Act in the best interest of the Society and align its activities with the overall mission and vision of the ISPO.
- Represent the interests of the Society's membership towards the Executive Board, International Committee, other ISPO committees, as well as members and outside parties.
- Work closely with and support the Executive Board and other ISPO Committees and leaders and ISPO Secretariat staff.

Commitment

ISPO Scientific Committee members are expected to:

- Have their involvement in the ISPO Scientific Committee as a high priority.
- Contribute to discussions of issues, challenges, and business and display a proactive approach in scheduled meetings, conference calls, etc.
- Carry out any and all assigned functions in a timely manner and in accordance with the bylaws, policies and procedures.
- Represent ISPO and ISPO Scientific Committee in a positive and supportive manner at all times and in all places.
- Avoid conflicts of interest between the position as a committee member and their personal or professional life. When necessary, a committee member shall declare a conflict of interest and abstain from both the discussion and the vote on any matter in which a personal or professional interest exists.
- Take initiative in matters crucial to ISPO and its future development.
- Work closely with the ISPO professional staff and outside consultants as required.
- Agree to confidentiality and ethical conduct agreement

Responsibilities & Objectives

The responsibilities of the ISPO Scientific Committee are to oversee the Society's scientific activities, review the Society's scientific policy, and make recommendations to the ISPO Executive Board.

The Scientific Committee is responsible for:

- Identify gaps and recommend research priorities
- Review the need for, recommend to the Society, and organize Consensus Procedures
- Oversee the selection process of the ISPO scientific awards
- Make recommendations for ways to stimulate the work of early-stage researchers, bring early-stage researchers together, support them with ideas, provide supervision
- Support the scientific programme development of ISPO meetings
- Bring together industry, researchers, and clinicians, and support/initiate these meetings
- Review and recommend activities that promote clinical applications of research
- Review and recommend activities that promote technical and technological advancements
- Review and recommend mechanisms to identify, review, rank and translate existing research into clinical practices
- Develop strategies to facilitate international collaborative research projects (multidisciplinary or special interest group)
- Liaise with other Committees on science-related matters
- Update the ISPO-SC information on the ISPO website.